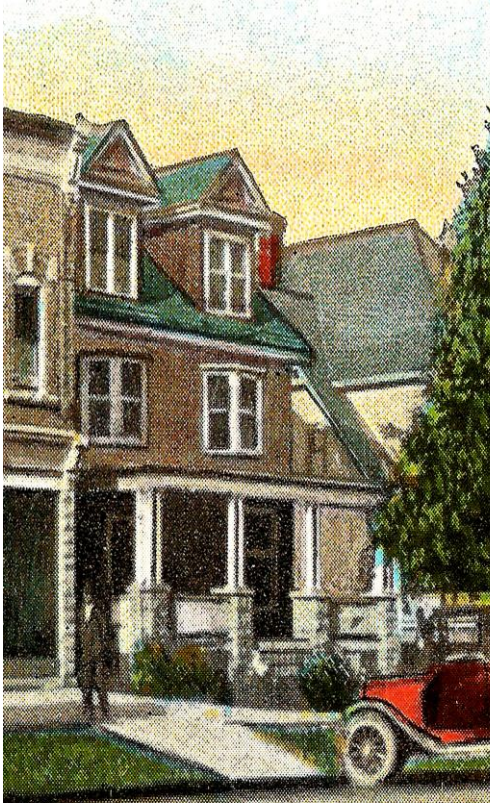


CHOICES ATTENDANCE POLICY



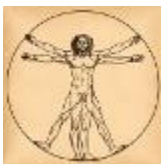
Promptness and Consideration

With each 1:1 appointment, an hour of time is reserved *for you*.

- If you miss an appointment without giving 24 hours advance notice, you will be charged 50% of the full fee.
- If you miss 2 appointments, you may reschedule in 3 months.
- *If you have Medicaid* and miss 2 appointments, the law does not allow us to charge you for a no-show. You may be put on “stand-by”, which means you can sit in the waiting room in the event someone else may not show. If a vacancy does not occur, you may return another day to try again.

Please arrive 15 minutes before group:

- Mondays at 7:00 PM, A.S.A.S. group
- Tuesdays at 7:00 PM, Mental Health Group
- Tuesdays at 8:15 PM, Relapse Prevention Group
- Thursdays at 10:45 AM, Women’s Group
- Fridays at 3:00 PM, Relapse Prevention Group



CHOICES MENTAL HEALTH COUNSELING, PLLC

433 Broadway, Monticello, New York 12701

845-513-5002 | tom@choicesmhc.com | www.choicesmhc.com